MEMORANDUM OF UNDERSTANDING
BETWEEN
LOCK HAVEN UNIVERSITY OF PENNSYLVANIA OF THE STATE SYSTEM OF HIGHER
EDUCATION
and
SHIPPENSBURG UNIVERSITY OF PENNSYLVANIA OF THE STATE SYSTEM OF
HIGHER EDUCATION

THIS MEMORANDUM OF UNDERSTANDING (MOU), made and entered into this 5th day
of June, 2019, between Lock Haven University of Pennsylvania (LHU) and Shippensburg
University of Pennsylvania (SU), each a member of the 14-university Pennsylvania State System of
Higher Education, combines resources of the two universities to prepare athletic trainers to enter the workforce.
The universities seek to:

1. Cooperatively provide a career pathway for students pursuing a Bachelor of Science
degree and to expand their knowledge and skills through matriculation to the Master of
Science in Athletic Training (MS-AT) at LHU.
2. Provide opportunities for qualified students and graduates of SU to build upon their
education and training by earning a Master of Science in Athletic Training Degree at
LHU.
3. Assist LHU in attracting a more diverse population of students to the MS-AT program,
and demonstrate commitment to expanded academic program partnerships within the
State System.
4. Provide opportunities for SU students to expand their educational goals, and to advance
the prospects of employment for these students through advanced education that will
provide the Commonwealth of PA and surrounding areas with certified athletic trainers.

B. PROCEDURES
Shippensburg University and Lock Haven University desire to facilitate the transfer of students
from a Bachelor of Science program at SU to the subsequent MS-AT program at LHU with the
purpose of providing these students the opportunity to earn a joint 3+2 BS/MS-AT degree. SU
agrees to publicize this Agreement to students who are enrolled in or plan to enroll in in the Pre-
Athletic Training concentration of the Exercise Science major, and to prospective students of this
major at SU. The following items are the responsibility of SU students participating in this
MOU:

Admission Requirements & Process

1. To be eligible for matriculation to LHU’s MS-AT program (prior to completing the SU
degree), the SU student must have (a) completed a minimum of 96 credits of approved SU
coursework requirements toward fulfilling the SU Bachelor of Science Degree in Exercise
Science; (b) have a minimum cumulative GPA of 3.0 before taking graduate courses in the
MS-AT program; (c) will have completed all LHU MS-AT admission requirements prior to
attendance at LHU; and will have been recommended by the Program Coordinator at SU.
2. The student must complete LHU’s 3+2 MS-AT Application by November 1st of the third
year at SU. The student is responsible for submitting current postsecondary official
transcripts of all college courses taken up to and including the time of application, Graduate
Record Examination (GRE) test results, and all other program application requirements (e.g.,
letters of recommendation) sent to LHU’s MS-AT office.
3. Lock Haven University guarantees minimum admission for five (5) qualified Shippensburg University students per year.
4. A SU-recommended student not selected to the guaranteed admission program may still apply and be accepted to LHU’s MS-AT program as part of the standard application process.
5. Students formally admitted to LHU’s MS-AT program must pay the Admission Deposit to reserve their seat in the program. The fee will be credited towards the student’s first semester fees.
6. Upon successful completion of the appropriate number of credits in the MS-AT program at LHU, it will be the responsibility of the admitted student in the accelerated program to have an official LHU transcript sent to the SU registrar for completion of the SU Bachelor of Science Degree. Up to 24 credits may be transferred from the MS-AT program at LHU to complete the SU Bachelor of Science Degree.
7. Upon receiving the Bachelor of Science Degree from SU, the accepted student is responsible for having an official SU transcript sent to the LHU registrar to demonstrate completion of the SU Bachelor of Science Degree.
8. The accepted student must pay LHU graduate tuition and fees for those semesters in which they are attending LHU.
9. Both parties will send and receive regular updates about curricular changes in advance as they relate to the program in this agreement.

C. CONDITIONS OF THE AGREEMENT

1. The Program Director of the MS-AT at LHU and the Program Coordinator at SU will monitor compliance with the terms of this agreement. The LHU MS-AT Program Director and SU Program Coordinator will share relevant data and student information necessary for program success.
2. The term of this agreement shall be five years commencing when all applicable signatures are obtained.
3. Either institution may withdraw from the Agreement by giving the other at least 90 days of written notice, except that commitments already in effect for students who have applied to the LHU MS-AT 3+2 program will be honored.
4. This agreement represents the entire understanding between the parties. This agreement can be modified only in writing with the same formality as the original agreement.
5. This MOU is not intended and does not create any contractual rights or obligations with respect to the signatory agencies or other parties.
6. This MOU is not a legally binding contract and is not enforceable in a court or in the Board of Claims. In the event of a dispute between the parties, advice and direction will be requested from the Office of the Chancellor or Office of Legal Counsel.
7. This MOU is not intended to modify the Collective Bargaining Agreement (CBA) and the parties will adhere to the CBA at all times.
In WITNESS WHEREOF, the authorized representatives of the parties have executed this Understanding as of the date previously indicated.

Lock Haven University of Pennsylvania:

Dr. Donna Wilson
Provost
Date: 6/5/19

University Legal Counsel
Date: 6/5/19

Shippensburg University of Pennsylvania:

Provost and VP for Academic Affairs
Date: 5/30/19

EFFECTIVE DATE
JUN - 5 2019
OF CONTRACT