

UNDERGRADUATE – CHANGE/ADD/DROP MAJOR/CONCENTRATION or DECLARE ACADEMIC MINOR

INSTRUCTIONS: Changing or adding another major or concentration (or declaring an academic minor) is an important decision and requires considerable thought. Check with [the department chairperson](#) of the intended major for requirements. Complete this form and have it signed by the new major (minor) chair. ([Click here for valid majors and minors](#))

PLEASE PRINT CLEARLY

ID _____ NAME (last) _____ (first) _____

MAJOR/CONCENTRATION UPDATE – *Select one*

___ I want to change my current degree/major/concentration.

From (degree) _____ (major) _____ (concentration) _____

To (degree) _____ (major) _____ (concentration) _____

___ I want to add a second major to my current degree/major/concentration.

Current (degree) _____ (major) _____ (concentration) _____

Second (degree) _____ (major) _____ (concentration) _____

___ I will be graduating and will continue enrollment without interruption (except for possibly the summer session) for another degree/major/concentration.*

Anticipated Graduation Date: December (year) _____ May (year) _____ August (year) _____

New (degree) _____ (major) _____ (concentration) _____

___ I am currently declared in more than one major and want to drop one.
(Department signature below not required for this option.)

Drop (degree) _____ (major) _____ (concentration) _____

Approved - Signature Major/Concentration Chair _____

Date _____ New Advisor (*Printed*) _____ Faculty ID _____

ACADEMIC MINOR UPDATE – *Select one* [Minors do not appear on a student's record until graduation clearance.]

___ I want to declare a minor.

Minor _____

___ I want to drop a minor. (Department signature below not required for this option.)

Minor _____

Approved - Signature Minor Chair _____ Date _____

Student's Signature _____ Date _____

Submit the completed form to the Registrar's Office, Ulmer Hall 224

*Registrar's Office – forward to Financial Aid Office for students graduating and then returning in a different program