

ENROLLMENT CERTIFICATION/VERIFICATION

The National Student Clearinghouse is the University's agent for verifying enrollment. Students are able to process, anytime day or night, their own verification of enrollment at LHU. By following the steps below, students access the National Student Clearinghouse website and print an Enrollment Verification Certificate. The document printed from the Clearinghouse's website includes a statement indicating this and also includes a watermark to ensure originality.

Updated enrollment data is routinely provided to the Clearinghouse and should be available by about the 10th of every month during the semester.

1. Log in to myHaven.
2. Select National Student Clearinghouse. Read the screen and proceed as indicated.
3. From the National Student Clearinghouse website, select 'Obtain an enrollment certificate.'
4. Print the document that appears on the screen and mail to the requestor for enrollment verification.

In limited instances, recipients may require additional information for their enrollment verification process. If you still require a form from the University, select the online [Enrollment Verification form](#). We suggest, though, that you first use the Student Self-Service process.