

**SUMMER SCHOOL REGISTRATION  
REQUEST TO SCHEDULE MORE THAN 7.0 SH**

Students are restricted to no more than 7.0 sh in each individual summer session. (Students may take up to 7.0 sh in summer session 1 and up to 7.0 sh in summer session 2 for a total of up to 14.0 sh during the summer.) In order to be granted an exception to this restriction, academic advisor approval is required.

Summer Session 1 \_\_\_\_\_ Summer Session 2 \_\_\_\_\_

Student Name (printed) \_\_\_\_\_ Student ID \_\_\_\_\_

I would like to add the following course(s) which will give me more than 7.0 sh.

Course Number \_\_\_\_\_ Course Title \_\_\_\_\_ Sec \_\_\_\_\_

Course Number \_\_\_\_\_ Course Title \_\_\_\_\_ Sec \_\_\_\_\_

**ADVISOR USE ONLY**

I approve \_\_\_\_\_ / disapprove \_\_\_\_\_ this student's enrollment in more than 7.0 sh for the session indicated.

Advisor Name (printed) \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

**INSTRUCTOR USE ONLY – OVERRIDE CAPACITY OR PREREQUISITE**

This section is to be completed only if student is requesting to add more than 7.0 sh AND the course/section is full or the student has an unmet prerequisite.

If course/section is full or has a prerequisite which the student has not met, instructor approval is required to override the capacity or prerequisite.

Override Capacity: \_\_\_\_\_ Override Prerequisite: \_\_\_\_\_

I approve \_\_\_\_\_ / disapprove \_\_\_\_\_ the above override.

Instructor Name (printed) \_\_\_\_\_

Instructor's Signature \_\_\_\_\_ Date \_\_\_\_\_

This form is to be submitted to the Registrar's Office (Ulmer Hall 224) or the main office of the Clearfield campus for processing.