SUMMER SCHOOL REGISTRATION
REQUEST TO SCHEDULE MORE THAN 7.0 SH

Students are restricted to no more than 7.0 sh in each individual summer session. (Students may take up to 7.0 sh in summer session 1 and up to 7.0 sh in summer session 2 for a total of up to 14.0 sh during the summer.) In order to be granted an exception to this restriction, academic advisor approval is required.

Summer Session 1 _____ Summer Session 2 _____

Student Name (printed) ____________________________________________   Student ID __________

I would like to add the following course(s) which will give me more than 7.0 sh.

Course Number ___________ Course Title __________________________________________ Sec _____

Course Number ___________ Course Title __________________________________________ Sec _____

ADVISOR USE ONLY

I approve _____ / disapprove _____ this student’s enrollment in more than 7.0 sh for the session indicated.

Advisor Name (printed) ____________________________________________

Advisor’s Signature ______________________________________________  Date __________

INSTRUCTOR USE ONLY – OVERRIDE CAPACITY OR PREREQUISITE

This section is to be completed only if student is requesting to add more than 7.0 sh AND the course/section is full or the student has an unmet prerequisite.

If course/section is full or has a prerequisite which the student has not met, instructor approval is required to override the capacity or prerequisite.

Override Capacity: _____   Override Prerequisite: _____

I approve _____ / disapprove _____ the above override.

Instructor Name (printed) ____________________________________________

Instructor’s Signature ______________________________________________  Date __________

This form is to be submitted to the Registrar’s Office (Ulmer Hall 224) or the main office of the Clearfield campus for processing.